



JSWLAW/5/HRM-02/2022-2023/556

8 May 2023

VACANCY ANNOUNCEMENT

The JSW Law is pleased to announce the vacancy for the following positions:

S N	Positions	Slot	Remarks
1	Jr/Sr. Lecturer	1	Please click here to view the Terms of Reference
2	Faculty Secretary II	2	Please click here to view the Terms of Reference
3	ICT Technical Assistant	1	Please click here to view the Terms of Reference

Interested Bhutanese Nationals, fulfilling the above criteria may kindly submit the applications along with the following documents via email at hr@jswlaw.bt. The last date of the application is **29th May 2023** by close of business hours.

1. A completed Application for [Staff Application Form](#);
2. Copies of Academic Transcripts (XII, & Bachelor's Degree);
3. Copies of relevant Training Certificates;
4. At least two reference letters (Sl. No 1 & 2) and one for (Sl. No 3 & 4) from current employer;
5. Latest Curriculum Vitae (CV);
6. Copy of Citizenship ID Card;
7. Approved Online Security Clearance;
8. Copy of Medical Fitness Certificate not exceeding 6 months from the date of issue. Any overwriting will not be accepted unless authenticated by the examining doctor;
9. No Objection Certificate if employed from the previous employer.



*If any of the above documents are missing, the application will be disregarded. JSW Law shall not be responsible for any delays in receiving applications sent through post. For further details, call us at **+975 77182224/17357140** during office hours.*