



JSWLAW/5/HRM-02/2022-2023/67

19 July 2022

VACANCY ANNOUNCEMENT

JSW School of Law is pleased to announce vacancy for the following position:

Sl. No	Position Title	Slot	Qualification
1	Director for Library Resources and Services	1	Please click here to view the Terms for Reference

Interested Bhutanese Nationals, fulfilling the above criteria may kindly submit the applications along with the following documents through via email at hr@jswlaw.bt. The last date of the application is **5th August 2022**.

1. A completed Application for [Staff Application Form](#);
2. Copies of notarized Academic Transcripts;
3. Copies of relevant Training Certificates;
4. At least two references from current employer;
5. Performance Appraisal Form (IWP) for the last two years;
6. Latest Curriculum Vitae (CV);
7. Copy of Citizenship ID Card;
8. Approved Online Security Clearance;
9. Copy of Medical Fitness Certificate not exceeding 6 months from the date of issue.
Any overwriting will not be accepted unless authenticated by the examining doctor;
10. No Objection Certificate if employed from the previous employer.

Please visit our website at www.jswlaw.bt for details.

If any of the above documents are missing, the application will be disregarded. JSW Law shall not be responsible for any delays in receiving applications sent through post. For further details, call us at +975 77182224/Ext. No. 728 during office hours.

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